

BOARD MEETING NOTICE
of
TIMBERLAKES HOMEOWNERS ASSOCIATION OF SARASOTA, INC.

Thursday, June 18, 2020, 5:30 p.m.

MEETING MINUTES

- A. Call Meeting to Order: 5:36 pm
- B. Determine if Quorum is Established and Proper Notice Given
 - a. Alex Aldama, Ryan Reid, Hal Johnson, David Matosky, MJ Dexter were present on the Zoom virtual meeting room.
 - b. Proper notice posted by sign at the entrance and emailed to all residents with email addresses in the records.
- C. Meeting Minutes from 5/21/2020 approved unanimously by all board members present.
- D. Old Business
 - a. Need to determine where board meeting notification sign can be posted in the community
 - b. Culvert Issues
 - i. Pinnacle will develop a standard letter to all residents with a drainage culvert under the driveway to comply with the drainage area requirement
 - c. Past Due Assessments
 - i. 4523 sent in a check for the past due assessment from 2018
 - ii. David Luebs, Robert Mundy, and Brandy Sheldon will get final notices to pay in 10 business or the account will be turned over to legal for collections.
 - d. Collection Status and Procedures
 - i. Pinnacle will modify procedures to meet requirements set by David Matosky.
- E. New Business
 - a. 4594 will need to reapply for the modification and include details such as entire scope of work, replacement tree agreement, detailed sketch
 - b. Mark (Lakes Maintenance) will now be responsible for mailbox repairs. Repair costs will be included in the quarterly Lakes Assessment.
 - c. David suggested Pinnacle and Ryan review financials to see where the association stands against the 2020 budget
 - d. Board will assess current mailboxes to see if any are in need of repair.
 - e. 4563 needs to get the tree removed from the lake. Pinnacle will send a reminder letter.
- F. Owners/Lot Owners Forum
- G. Next Meeting: July 16, 2020
- H. Adjournment - 7:03 pm

***** Meeting Minutes recorded by Craig Smith, Pinnacle Management